

NUECES WATER SUPPLY CORPORATION

Minutes – Regular Meeting  
January 8, 2018

Board Members Present:

Alice J. Black  
Mike Benton  
Donald Lundmark  
Ruth Ann Smith  
Sherry Zimmerman

Board Members Absent:

None

Staff Present:

Carola G. Serrato  
Frances De Leon  
Jo Ella Wagner  
Jacob Hinojosa

Guests Present:

None

1. Call to Order.

Ms. Alice J. Black, President, called the Regular Meeting to order at 10:00 a.m. at the South Texas Water Authority Boardroom, 2302 East Sage Road, Kingsville, Texas. A quorum was present.

2. Citizen comment.

Ms. Black opened the floor for citizen comments. No comments from the public were made.

3. Approval of Minutes.

Mr. Lundmark made a motion to approve the minutes of the November 13, 2017 Regular Meeting as presented. Mr. Benton seconded the motion. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for the Board's review and approval:

Treasurer's Report as of October 31, 2017

Treasurer's Report as of November 30, 2017

Account Activity for General Account for October 1, 2017 to October 31, 2017

Account Activity for General Account for November 1, 2017 to November 30, 2017

Account Activity for Operations Account for October 1, 2017 to November 30, 2017

TEXPOOL Participant Statement for 10/01/2017 – 10/31/2017 for General Account

TEXPOOL Participant Statement for 10/01/2017 – 10/31/2017 for Security Deposit Account

TEXPOOL Participant Statement for 11/01/2017 – 11/30/2017 for General Account  
TEXPOOL Participant Statement for 11/01/2017 – 11/30/2017 for Security Deposit Account

The following bills were presented for payment:

STWA Invoice S17-144 October 2017 Taps and Repairs	\$ 7,830.00
STWA Invoice S17-152 November 2017 Water Usage, Water Cost and Handling Charge	\$34,359.01
STWA Invoice S17-153 November 2017 General and Administration	\$13,292.00
STWA Invoice S17-155 November 2017 Taps and Repairs	\$ 5,599.80

Mr. Lundmark made a motion to approve the Treasurer's Report and payment of the bills as presented. The motion was seconded by Ms. Smith. All voted in favor.

5. Customer Concern – Mr. Armando Gomez, Account #266 – Complaint about service charge for unlocking meter.

Ms. Serrato stated that office staff was contacted by Mr. Armando Gomez who was upset about the \$60 reconnect fee which he was charged in order to re-establish service. Finance Manager Jo Ella Wagner explained to him that the \$60 fee was set by the Board and that all customers in arrears are required to pay the fee. Mr. Gomez stated that he wanted to address the Board about the matter. An agenda was mailed to Mr. Gomez; however, he did not attend the meeting. The Board opted not to provide an adjustment on the account and took no action on the matter.

6. Bishop Courts apartment complex south of FM 70 on east side of US 77/I 69.

Ms. Serrato reported that Mr. Aaron Archer, NWSC's consultant on the project, recently spoke with Mr. Craig Carney, Bishop Courts' engineer who said he had not been paying close enough attention regarding fire protection but now realized that NWSC does not provide fire protection. He has also provided additional demand projections which are lower than those originally provided. Ms. Serrato explained to the Board that there has been a significant amount of communication with Bishop Courts' representatives regarding the size of the meter, but at this point it is unclear whether they want another analysis on a different size meter. She has explained to them that a 6" meter would require installing parallel lines and upsizing the pumps at the Bishop Pump Station on CR 81A. She has requested direction from a person of authority at Bishop Courts on whether to run a second analysis based on Mr. Carney's latest demand figures or the demand created by a 6" by 2" meter. She stated that she was providing the information as an update and no Board action was needed.

7. Nueces County Application to the Texas Water Development Board for facilities to serve the Cyndie Park II WSC and Banquete Pump Station Improvements.
  - Cyndie Park II WSC/PUC sale, transfer, merger application
  - Cyndie Park I Water Coop/PUC sale, transfer, merger application
  - **Resolution 18-01. Agreement between Nueces Water Supply Corporation and Cyndie Park II for transfer of facilities**

Ms. Serrato stated that the Cyndie Park II WSC Board should be meeting sometime to consider approval of a contract between NWSC and Cyndie Park II WSC; however that meeting has not occurred. She consulted with attorney Bill Flickinger who recommends that the NWSC Board approve Resolution 18-01 approving the agreement. Mr. Flickinger has confirmed that adoption of the resolution will not commit the NWSC to construct the project and provide service to Cyndie Park II WSC since the contract provisions detail the circumstances that must occur to enable NWSC to do so. Approval of the resolution and thereby the contract prior to receiving the signed document from Cyndie Park II WSC keeps the project moving forward and allows the PUC Sale, Transfer, Merger applications to be submitted. Mr. Benton made a motion to adopt Resolution 18-01. Mr. Lundmark seconded. All voted in favor.

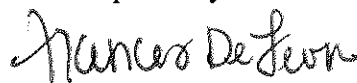
8. All matters pertaining to NWSC waterline adjustments for TxDOT Relief Route in Driscoll, Texas.
  - **Resolution 18-02. Resolution authorizing Board President and General Manager to Take Any and All Actions Necessary or Convenient to Satisfy the Obligations and responsibilities of Nueces Water Supply Corporation with the TxDOT Relief Route in Driscoll, Texas**

Ms. Serrato stated that several things must occur in order to move NWSC's waterlines at various locations on CR 79, US 77, FM 665 and on CR 18 which will be impacted by TxDOT's plans for the relief route around the east side of Driscoll. TxDOT has announced a deadline of February 28, 2018 for completion of utility adjustments and has not issued a change to the deadline. She presented Resolution 18-02 drafted by Mr. Flickinger. The resolution authorizes the General Manager and Board President to take the necessary action to advance the project rather than meeting as a Board to authorize the various activities. Mr. Lundmark made a motion to adopt Resolution 18-01. Ms. Smith seconded. All voted in favor.

9. Adjournment.

With no further business to conduct, Ms. Black adjourned the meeting at 10:26 a.m.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary