

NUECES WATER SUPPLY CORPORATION
Minutes – Regular Meeting
May 12, 2020
(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Alice J. Black
Donald Lundmark
Sherry Zimmerman

Board Members Absent:

Mike Benton
Ruth Ann Smith

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Ms. Alice J. Black, President, called the Regular Meeting to order at 10:01 a.m. A quorum was present.

2. Citizen comments.

Ms. Black opened the floor for citizen comments. No comments from the public were made.

3. Approval of Minutes.

Ms. Zimmerman made a motion to approve the minutes of the April 14, 2020 Regular Meeting as presented. Mr. Lundmark seconded the motion. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for the Board's review and approval:

Treasurer's Report as of March 31, 2020
Account Activity for General Account for March 1, 2020 to March 31, 2020
Account Activity for Operations Account for March 1, 2020 to March 31, 2020
TEXPOOL Participant Statement for 03/01/2020 – 03/31/2020 for General Account
TEXPOOL Participant Statement for 03/01/2020 – 03/31/2020 for Security Deposit Account
TexSTAR General Account Statement for 03/01/2020 – 03/31/2020

The following bills were presented for payment:

STWA Invoice S20-056	\$48,632.60
March 2020 Water Usage, Water Cost and Handling Charge	

STWA Invoice S20-057 March 2020 General and Administration	\$21,887.45
STWA Invoice S20-059 March 2020 Taps and Repairs	\$12,754.59
STWA Invoice S20-068 Reimbursement for supply purchases from various vendors	\$ 354.98

Mr. Lundmark made a motion to approve the Treasurer's Report and payment of the bills as presented. The motion was seconded by Ms. Zimmerman. All voted in favor.

5. Proposed Project and Revised Water Supply Contract with AquaTexas to provide service to Golden Acres.

Ms. Serrato stated that the project is on hold until AquaTexas makes a decision regarding the Nueces County Public Works Department's requirements which add at least \$100,000 to the cost of the project. She explained that because the waterline will be installed in County right-of-way, the available corridor is so close to the edge of the road that the County requires a very costly backfill. Ms. Serrato noted that installing the waterline in private easement may be less costly. At this point, AquaTexas will need to decide how to proceed. She had nothing further to report.

6. License Agreement/Permanent Easement for Bishop East PS Property.

Ms. Serrato stated that the Bishop Council has expressed an interest in pursuing a permanent easement for the Bishop Pump Station Property but they have not been able to meet. She added that the STWA and Bishop negotiating committees have not met either so no progress has been made since the last meeting.

7. All matters pertaining to NWSC waterline adjustments for TxDOT Relief Route in Driscoll, Texas and Proposed FM 70 (Bishop – Chapman Ranch) Improvements.

Ms. Serrato reported that the request for reimbursement on the north side of the Driscoll Relief Route has been submitted to TxDOT and payment should be received in about six weeks. Ms. Serrato also reported that notice was received of another proposed TxDOT project that will likely impact NWSC's waterlines along FM 70 east of Bishop. If the affected areas are within private easement, the cost will be 100% reimbursable but if not, then the Corporation will be responsible for the cost. She added that an engineer will need to be selected and that LNV has indicated their willingness to provide services for the project. She stated that LNV has worked on other projects for NWSC as well as Ricardo Water Supply Corporation. Ms. Zimmerman made a motion to select LNV Engineering to provide engineering services on the proposed FM 70 project. Mr. Lundmark seconded and all voted in favor.


8. COVID-19 Payment Plan.

Ms. Serrato stated that in response to the COVID-19 pandemic, the office lobby and drive-thru window remain closed to the public and check or money order payments are being accepted in the night drop box and by mail. As previously reported, disconnections have not been performed. She presented information on accounts that are in arrears and a proposed payment plan and letter to customers for the Board's review. She stated that legal counsel Bill Flickinger states that none of his clients have begun performing disconnections. She read the letter aloud and requested the Board's input on the length of the payment plan and a deadline for applying for the payment plan. After discussion, Mr. Lundmark made a motion to authorize sending the letter to accounts in arrears offering a payment plan of six months to make payments on the past due balance with a down payment of 1/6th of the past due balance plus the current bill due at the time of agreeing to the payment plan and a deadline of 5:00 p.m. on May 29th to enter into the payment plan. Ms. Zimmerman seconded and all voted in favor.

9. Adjournment.

With no further business to conduct, Ms. Zimmerman made a motion to adjourn the meeting at 10:31 a.m. Mr. Lundmark seconded and all voted in favor.

Respectfully submitted,


Frances De Leon
Assistant Secretary