

NUECES WATER SUPPLY CORPORATION
Minutes – Regular Meeting
June 16, 2020
(This meeting was held remotely by phone and Zoom.)

Board Members Present:

Alice J. Black
Mike Benton
Donald Lundmark
Ruth Ann Smith
Sherry Zimmerman

Board Members Absent:

None

Staff Present:

Carola G. Serrato
Frances De Leon
Jo Ella Wagner

Guests Present:

None

1. Call to Order.

Ms. Alice J. Black, President, called the Regular Meeting to order at 10:04 a.m. A quorum was present.

2. Citizen comments.

Ms. Black opened the floor for citizen comments. No comments from the public were made.

3. Approval of Minutes.

Ms. Smith made a motion to approve the minutes of the May 12, 2020 Regular Meeting as presented. Ms. Zimmerman seconded the motion. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for the Board's review and approval:

Treasurer's Report as of April 30, 2020
Account Activity for General Account for April 1, 2020 to April 30, 2020
Account Activity for Operations Account for April 1, 2020 to April 30, 2020
TEXPOOL Participant Statement for 04/01/2020 – 04/30/2020 for General Account
TEXPOOL Participant Statement for 04/01/2020 – 04/30/2020 for Security Deposit Account
TexSTAR General Account Statement for 04/01/2020 – 04/30/2020

The following bills were presented for payment:

STWA Invoice S20-076 April 2020 Water Usage, Water Cost and Handling Charge	\$49,489.62
STWA Invoice S20-077 April 2020 General and Administration	\$17,254.65
STWA Invoice S20-079 April 2020 Taps and Repairs	\$10,171.66
STWA Invoice S20-081 Reimbursement for supply purchases from various vendors	\$ 543.64

Ms. Zimmerman made a motion to approve the Treasurer's Report and payment of the bills as presented. The motion was seconded by Ms. Smith. All voted in favor.

5. Proposed Project and Revised Water Supply Contract with AquaTexas to provide service to Golden Acres.

Ms. Serrato stated that in response to the Nueces County Public Works Department's requirements which would have raised the cost of the project considerably, AquaTexas has contacted Right of Way Service for assistance in acquiring private easements. She expects that the project will get started soon. She had nothing further to report.

6. License Agreement/Permanent Easement for Bishop East PS Property.

Ms. Serrato stated that no progress has been made on the permanent easement for the Bishop East Pump Station. She recently attended a Bishop Council meeting and under Public Comment addressed the Council about the easement. Mayor Miller responded that the City is working on it. She reported that no other meetings on the easement have been scheduled.

7. All matters pertaining to NWSC waterline adjustments for TxDOT Relief Route in Driscoll, Texas and Proposed FM 70 (Bishop – Chapman Ranch) Improvements.

- Professional Services Agreement with LNV Engineering for proposed TxDOT FM 70 Project

Ms. Serrato reported that she expects TxDOT to issue a reimbursement check in the amount of \$393,969.47 which will close out the north and south sections of the Driscoll Relief Route. She also presented a Professional Services Agreement from LNV Engineering in the amount of \$50,000 for work on TxDOT's FM 70 project. She explained that there are several areas where the NWSC's waterline will need to be relocated. LNV will work on any additional permits and will work with TxDOT on NWSC's behalf to minimize the impact of the project. She added that most of the line is in private easement but a couple of areas are in public right of way. Mr. Lundmark commented that it seems the money would be well spent, and he made a motion to

approve the Engineering Service Agreement with LNV. Ms. Smith seconded. All voted in favor.

8. Update on New Banquete Pump Station.

Ms. Serrato stated that contractors are getting started on construction of the new pump station in Banquete. She added that installation of the foundations for the chlorine and LAS buildings has begun. She had nothing further to report.

9. Bill of Sale for transfer of existing pumps at Banquete Pump Station to South Texas Water Authority.

Ms. Serrato presented a Bill of Sale to transfer ownership of the existing pumps at the Banquete Pump Station to South Texas Water Authority. She stated that the document was drafted by attorney Bill Flickinger at STWA's expense after she provided the NWSC Board's stipulations. The pumps will be transferred as-is and the document releases the Corporation from any liability associated with the pumps and will not be effective until the new Banquete Pump Station has been completed. She added that if the Board prefers, the document can be provided to another attorney for review and advice but in order to avoid a conflict of interest, she did not provide a recommendation. She pointed out that Mr. Flickinger stated that he included all of NWSC's requests and that he feels the document goes above and beyond meeting those requests. She also noted that the document was being presented to NWSC before being presented to the STWA Board. Ms. Lundmark made a motion to approve the Bill of Sale with no changes. Ms. Smith seconded the motion and all voted in favor.

10. COVID-19 Payment Plan and Reinstate Disconnection of Services.

Ms. Serrato stated that in response to the COVID-19 pandemic, the office lobby and drive-thru window remain closed to the public and check or money order payments are being accepted in the night drop box and by mail. Disconnections have not been performed. She reviewed the information presented at the previous meeting which showed that of the accounts previously presented, five have not been paid or responded in any manner. She suggested sending a second letter and then proceeding with disconnections after July 4th. Ms. Zimmerman made a motion to send a second notice. Mr. Benton seconded. All voted in favor.

Ms. Serrato then reviewed a second chart showing four additional accounts that were not previously reviewed by the Board and have become delinquent as of the May/June billing. She suggested sending a payment plan offer to these accounts and added that if there is no response, the Board can revisit these in a month. The Board agreed by consensus with Ms. Serrato's suggestion.

11. Proposed housing project, Casitas Los Ebanos, to be built north of Bishop on CR 81A.


Ms. Serrato stated that she attended a Bishop Council meeting on June 10th regarding the proposed Casitas Los Ebanos housing project. She stated that four people had spoken against the

project and the Council rescinded their previous resolution in support of the project and did not ratify a replacement. The Council will meet again to review the matter. Ms. Serrato said that the proposed project is within NWSC's CCN and will require the City and developer to go through the PUC process. Mr. Benton commented that this involves his family's property and that because he has an interest in the property, he will abstain from voting on any future NWSC action on this matter.

12. Adjournment.

With no further business to conduct, Ms. Black adjourned the meeting at 10:29 a.m.

Respectfully submitted,


Frances De Leon
Assistant Secretary