

NUECES WATER SUPPLY CORPORATION

Minutes – Special Meeting
January 13, 2015

Board Members Present:

William Staff
Mike Benton
Alice J. Black

Board Members Absent:

Donald Lundmark

Staff Present:

Jo Ella Wagner
Frances Rosales
Cameron Whittington

Guests Present:

Jared Silva, The Rios Group

1. Call to Order.

Mr. William Staff, President, called the Special Meeting to order at 10:00 a.m. at the South Texas Water Authority Boardroom, 111 Sage Road, Kingsville, Texas. A quorum was present.

2. Citizen comment.

Mr. Staff opened the floor for public comment. No comments from the public were made.

3. Annual Meeting Schedule and Election Procedures.

The Board reviewed the proposed Annual Meeting Schedule and the Application for 2015 Board of Director and Candidate Information to be mailed to the Corporation members. Ms. Wagner explained that the procedures require another Board meeting by March 5, 2015. The Board agreed to meet on Monday, March 2, 2015 at 10:00 a.m. After reviewing the information, Ms. Black made a motion to approve the Annual Meeting Schedule and mailing of the Application for 2015 Board of Director and Candidate Information. Mr. Benton seconded. All voted in favor.

4. All matters pertaining to TxDOT Upgrades to Hwy 77 to I-69 standard from Driscoll to Kingsville and from Robstown to Driscoll.

The Board reviewed the third Assembly packet provided by Jared Silva of The Rios Group. Ms. Wagner distributed copies of a letter of intent to be sent to TxDOT in response to their letter informing Austin-Bay that TxDOT will negotiate directly with NWSC to acquire the Existing Utility Property Interest and obtain a quitclaim or release of easement for the interest and that the cost will be borne by TxDOT. She also provided copies of several minor changes that Mr. Silva emailed to Ms. Serrato the night before the meeting. Mr. Silva reviewed the changes and asked that the Board authorize execution of the document. Mr. Staff said he is willing to sign the

document upon review by Ms. Serrato and attorney Mike Willatt. Ms. Black made a motion to authorize Mr. Staff to sign the Assembly packet after Ms. Serrato's and Mr. Willatt's review and approval. Mr. Benton seconded. All were in favor. Mr. Silva asked for three signed copies of the document and for notification when it is signed and ready to be picked up.

5. On-Line Bill Pay Customer Setup Questionnaire and Merchant Processing Application and Agreement.

Ms. Wagner reviewed the service fee schedule listed in the Merchant Processing Application and Agreement for enabling on-line bill pay for the Corporation's customers. She explained that since the Corporation does not want its members to bear the cost of any charges for these services, the Board will need to decide whether to charge a flat rate for using the service or a percentage rate. She presented several scenarios to illustrate the difference in using the two options. Mr. Staff stated that he felt Bankcard Associates should be dictating the rate. Mr. Benton suggested setting a rate and reviewing it in a year. Ms. Black made a motion to set the rate at 3.5% and review it in six to nine months. Mr. Benton seconded and the motion passed unanimously. Ms. Wagner said the matter would be reviewed at budget time.

6. Adjournment.

With no further business to conduct, Mr. Benton made a motion to adjourn the meeting at 11:05 a.m. Ms. Black seconded the motion. The motion carried.

Respectfully submitted,



Frances V. Rosales-De Leon
Assistant Secretary