

NUECES WATER SUPPLY CORPORATION

Minutes – Special Meeting  
March 7, 2016

Board Members Present:

Mike Benton  
Alice J. Black  
Donald Lundmark

Board Members Absent:

None

Staff Present:

Carola Serrato  
Frances De Leon

Guests Present:

None

1. Call to Order.

Mr. Donald Lundmark, President, called the Special Meeting to order at 10:00 a.m. at the South Texas Water Authority Boardroom, 2302 East Sage Road, Kingsville, Texas. A quorum was present.

2. Citizen comment.

Mr. Lundmark opened the floor for citizen comments. No comments from the public were made.

3. Joint Project with South Texas Water Authority – Pump Station Improvements at the Driscoll Pump Station.

Ms. Serrato said that although she previously reported that the completion date of the project would most likely be moved back due to the pump supplier's failure to place the order for the pump, it now appears that the pump should arrive on time. The pump supplier was able to expedite delivery and delay on the project is no longer expected.

4. All matters pertaining to TxDOT Upgrades to Hwy 77 to I-69 standard from Driscoll to Kingsville and from Robstown to Driscoll.

Ms. Serrato stated that she had just received a call from Carl Crull of HDR Engineering, Inc. indicating there may still be some problems with the project. He will be meeting with her on March 8<sup>th</sup> for further discussion. She explained that Scott Kelly informed her that there had been no change in the right of way on a portion of the section going north from Snappy Foods in Bishop and so the line did not need to be moved. She expects further information when she meets with Mr. Crull. She also reported that the line to service the Eldridge property has been installed and bacteriological samples have been taken.

5. NWSC Annual Membership Meeting.
  - Selection of Election Auditor
  - Approval of agenda and meeting packet for Annual Membership Meeting

Ms. Serrato reported that no nominations were received. She added that the Annual Membership Meeting will be held on April 12<sup>th</sup> but no election will be held so no election auditor is needed. The Board reviewed the meeting notice and agenda. Ms. Black made a motion to approve the agenda and meeting packet for the Annual Membership Meeting. Mr. Benton seconded and all voted in favor.

6. Engineering Services Proposal from HDR Engineering, Inc. for Nitrification Action Plan (NAP).

Ms. Serrato presented HDR's Engineering Services Proposal for developing a Nitrification Action Plan which was discussed at the previous meeting. The proposed cost is \$7,540. She stated that she received proposals for South Texas Water Authority and Ricardo Water Supply Corporation as well. STWA approved the proposal at their February 4, 2016 meeting and the Ricardo Board approved the proposal at their January 14, 2016 meeting. She noted that the TCEQ inspector listed a failure to have a NAP on RWSC's Exit Interview Form after the TCEQ's investigation on January 14<sup>th</sup>.

Ms. Serrato stated that TCEQ provided Mr. Archer with answers to the questions regarding the NAP but further clarification is needed regarding where responsibility begins and ends in terms of delivery points at each station. Mr. Benton made a motion to approve the Engineering Services Proposal with HDR Engineering, Inc. for services related to development of a Nitrification Action Plan in the amount of \$7,540. Ms. Black seconded. All voted in favor.

7. KB Foundation failure to make necessary improvements and notice of disconnection of service.

Ms. Serrato presented a notice of potential disconnection that was sent to KB Foundation as a result of failure to make necessary improvements. She explained that notice was previously provided to KB Foundation and she discussed the matter with the owner, Karam Boulos, and Ricco Holloway with IES who had informed her that the improvements would be made. She added that at least twice, the KB Foundation property has been without service during repairs to the 42" line servicing NWSC. She said that although there is a storage tank on the property, the necessary repairs have not been made to place it in service. She discussed the issue with attorney Bill Flickinger who reviewed the notice prior to it being sent to Mr. Boulos and Dr. Ruben Gallegos, the head of IES. Since then she has spoken to the facility's operator, Mr. Herman Ochoa, twice and he has assured her that they will start making improvements although they may not be able to meet the May 2<sup>nd</sup> deadline. She provided him with Mercer Controls' contact information in response to his request for names of someone who could assist in making the necessary improvements. Mr. Ochoa also agreed to provide weekly updates on the progress of the improvements.

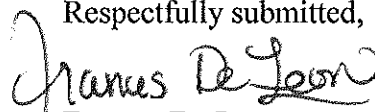
8. Appointment deadline following Annual Membership Meeting to fill Board vacancies.

Ms. Serrato explained that there is a sixty-day window after the Annual Membership Meeting to appoint directors to fill the vacancies on the Board. She has contacted Ruth Ann Smith about serving on the Board and will be sending some general information to her. She has also left messages for some other members but they have not returned her calls. The Board discussed other persons who might be willing to serve and provided the names of Sharon Zieschang and Russell Jungman. Ms. Serrato said she would attempt to contact those persons. In addition, Mr. Benton said he would contact Benny Martinez to see if he is interested.

9. Adjournment.

With no further business to conduct, Mr. Benton made a motion to adjourn the meeting at 10:30 a.m. Ms. Black seconded. All voted in favor.

Respectfully submitted,

  
Frances De Leon  
Assistant Secretary