

NUECES WATER SUPPLY CORPORATION

Minutes – Regular Meeting
June 24, 2015

Board Members Present:

Mike Benton
Alice J. Black
Donald Lundmark

Board Members Absent:

None

Staff Present:

Carola Serrato
Frances De Leon

Guests Present:

None

1. Call to Order.

Mr. Donald Lundmark, President, called the Regular Meeting to order at 10:00 a.m. at the South Texas Water Authority Boardroom, 2302 East Sage Road, Kingsville, Texas. A quorum was present.

2. Citizen comment.

Mr. Lundmark opened the floor for citizen comments. No comments from the public were made.

3. Approval of Minutes.

Ms. Black made a motion to approve the minutes of the April 14, 2015 Regular Meeting and the May 15, 2015 Special Meeting as presented. Mr. Benton seconded the motion. All voted in favor.

4. Treasurer's Report/Payment of Bills.

The following financial reports were presented for the Board's review and approval:

Treasurer's Report as of April 30, 2015

Treasurer's Report as of May 31, 2015

Account Activity for General Account for April, 2015

Account Activity for General Account for May, 2015

Account Activity for Operations Account for April 1, 2015 to May 31, 2015

TEXPOOL Participant Statement for 04/01/2015 – 04/30/2015 for General Account

TEXPOOL Participant Statement for 04/01/2015 – 04/30/2015 for Security Deposit Account

TEXPOOL Participant Statement for 05/01/2015 – 05/31/2015 for General Account

TEXPOOL Participant Statement for 05/01/2015 – 05/31/2015 for Security Deposit Account

The following bills were presented for payment:

STWA Invoice S15-050 March 2015 Taps and Repairs	\$ 4,283.33
STWA Invoice S15-052 Payroll expense for part-time employee (January, February and March 2015)	\$ 1,140.58
STWA Invoice S15-054 Payroll expense for stand by pay (January 1, 2015 through March 31, 2015)	\$ 329.47
STWA Invoice S15-062 April 2015 Water Usage, Water Cost and Handling Charge	\$27,190.51
STWA Invoice S15-063 April 2015 General and Administration	\$12,029.68
STWA Invoice S15-065 April 2015 Taps and Repairs	\$ 4,048.75

Mr. Benton voiced his opposition to investing funds in such low-interest bearing accounts. Ms. Serrato explained that funds are placed in the TEXPOOL accounts for safety. Mr. Benton requested that other options be explored. Ms. Serrato responded that staff would begin looking into other investment options and would contact the Corporation's depository, Kleberg Bank. Ms. Black made a motion to approve the Treasurer's Report and payment of the bills as presented. The motion was seconded by Mr. Benton. All voted in favor.

5. Joint Project with South Texas Water Authority – Pump Station Improvements at the Driscoll Pump Station.

Ms. Serrato stated that the Invitation to Bid ad for the Driscoll Pump Station expansion project was published in the Corpus Christi Caller Times on June 21st and will be published again on June 28th. A pre-construction conference is scheduled for July 1st and bids will be opened on July 8th. Mr. Archer should provide a recommendation prior to the August 4th STWA Board meeting.

6. All matters pertaining to TxDOT Upgrades to Hwy 77 to I-69 standard from Driscoll to Kingsville and from Robstown to Driscoll.

Ms. Serrato stated that quitclaim deeds are needed to relinquish the previous easements on the Dugger and Bradshaw properties in order to seek reimbursement for expenses related to the project. Mr. Benton made a motion to execute the Release of Easement on the Dugger and Bradshaw properties.

In addition, she presented an easement that was negotiated by Texas Land Professionals who indicated that the landowner, George Plocek, will not accept any additional changes to the document. She said she had reservations about the \$400 per acre flat fee for crop damages, but the alternative is to proceed with condemnation which can be a lengthy and expensive process that would be carried out at the Corporation's expense. Ms. Black made a motion to approve the easement for the Plocek property. Mr. Benton seconded. All were in favor.

Ms. Serrato also stated that relating to the Eldridge property, Jared Silva of The Rios Group has discussed using the existing line that is in public right of way and she has explained to him that the Corporation requires the line to be in private easement. She asked if the Board is still in agreement that the waterline needs to be placed in private easement. The Board agreed with her that they have not changed their position on the issue.

7. On-Line Bill Pay and Third Party Payment Agreement.

Ms. Serrato stated that in response to the information presented at the April Board meeting pertaining to restrictions on charging customers a fee for using a credit card to pay utility bills, Bankcard Associates provided an addendum to its service agreement which will allow processing of two transactions in order to separate the charges for payment to the Corporation for utility services and to the third party provider for the surcharge/processing fee. Mr. Benton made a motion to approve the Addendum to Merchant Program Guide and Ms. Black seconded. All voted in favor.

8. Update on Logics billing system.

Ms. Serrato stated that staff continues working with Logics on resolving some issues with the billing system. She added that Logics staff has been informed that invoices will not be paid until all issues are resolved.

9. 2014 NWSC Annual Drinking Water Quality Report (Consumer Confidence Report).

Ms. Serrato reported that the bills were sent out with a direct link to the Drinking Water Quality Report on the Corporation's website. She added that hard copies will be available to anyone requesting a copy.

10. Drought Contingency Plan – Stage 2 Mandatory Restrictions.

Ms. Serrato reported that Brent Clayton, City of Corpus Christi Water Resources Project Manager, sent an email indicating that despite the dramatic improvement in the combined levels of Lake Corpus Christi and Choke Canyon Reservoir, the City will not be lifting the Stage 2 mandatory restrictions. Instead, the City is considering moving towards a year-round policy of once a week watering. She added that no formal decision has been made by the City. The Board's consensus was to wait on the City of Corpus Christi's decision before taking action.

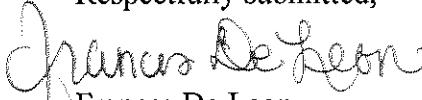
11. Texas Association of School Boards, Inc. BuyBoard Purchasing Non-Profit Subscriber Agreement.

Ms. Serrato presented the Texas Association of School Boards, Inc. BuyBoard Purchasing Non-Profit Subscriber Agreement. She explained that BuyBoard is a purchasing cooperative system where vendors provide the lowest cost for services and products. The program was previously open to governments only but has been expanded to include non-profit organizations. In addition, there is no cost to join. Mr. Benton made a motion to authorize execution of the Subscriber Agreement. Ms. Black seconded. All voted in favor.

12. Adjournment.

With no further business to conduct, Mr. Benton made a motion to adjourn the meeting at 10:43 a.m. Ms. Black seconded the motion. The motion carried.

Respectfully submitted,


Frances De Leon
Assistant Secretary